

**From:** [Suzanne Holley](#)  
**To:** ["Julie Amaya"](#); [Blair Besten](#)  
**Cc:** [Kent Smith](#); ["Blair Besten" \(blair@hdlabid.com\)](#); [Ken Nakano](#)  
**Subject:** RE: Update, BID agreement for your consideration- Broadway Dress Rehearsal  
**Date:** Thursday, July 02, 2015 12:05:01 PM

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I am available any time Monday, Tuesday or Wednesday afternoon. Our Operations Manager, Ken Nakano (cc'd on this email) will also attend and is available during these times.

Thank you.

Suzanne



**Suzanne Holley**  
*Vice President & Chief Operating Officer*

**Downtown Center Business Improvement District**  
626 Wilshire Blvd., Ste. 200, Los Angeles, CA 90017  
*direct* (213) 416-7538  
*fax* (213) 624-0858  
*email* sholley@downtownla.com  
*go to* [www.DowntownLA.com](http://www.DowntownLA.com)



**From:** Julie Amaya [mailto:[julie.amaya@lacity.org](mailto:julie.amaya@lacity.org)]  
**Sent:** Thursday, July 02, 2015 11:45 AM  
**To:** Blair Besten  
**Cc:** Suzanne Holley; Kent Smith; 'Blair Besten' ([blair@hdlabid.com](mailto:blair@hdlabid.com)); Ken Nakano  
**Subject:** Re: Update, BID agreement for your consideration- Broadway Dress Rehearsal

Can you please send me dates and times and I will schedule the meeting with those dates provide.

Thanks!

On Thu, Jul 2, 2015 at 11:10 AM, Blair Besten <[blair@historiccore.bid](mailto:blair@historiccore.bid)> wrote:  
We have the same schedule. Would prefer to all meet at once since terms are same.

Thanks

**BLAIR BESTEN**

*Executive Director*

209-211 West 5th Street  
Los Angeles, California  
90013

p [213.488.1901](tel:213.488.1901)  
c [213.700.9829](tel:213.700.9829)  
[HistoricBID.com](http://HistoricBID.com)



24HR HOTLINE: [213.239.8336](tel:213.239.8336)

On Thu, Jul 2, 2015 at 10:47 AM, Suzanne Holley <[SHolley@downtownla.com](mailto:SHolley@downtownla.com)> wrote:  
Julie,

I am not available today and tomorrow is a holiday. Does Lan have availability next week? Was she hoping to do all three at once or are we scheduling separately?

Thank you.

Suzanne



**Suzanne Holley**  
*Vice President & Chief Operating Officer*

**Downtown Center Business Improvement District**

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**From:** Julie Amaya [mailto:[julie.amaya@lacity.org](mailto:julie.amaya@lacity.org)]

**Sent:** Wednesday, July 01, 2015 11:10 AM

**To:** Kent Smith; 'Blair Besten' ([blair@hdlabid.com](mailto:blair@hdlabid.com)); Suzanne Holley

**Subject:** Re: Update, BID agreement for your consideration- Broadway Dress Rehearsal

Hello Kent, Blair and Suzanne

Lan is ready for the Walk through know that the new surface is done. We recognize that the Plant's are not in the best shape but she would like to meet with you either Thursday, July 2 or Friday July 3, 2015, to go over the agreement and do a walk through of Broadway if your

available.

Please email me back as soon as you confirm either day you are available.

Thank you!

On Thu, May 28, 2015 at 12:04 PM, Kent Smith <[kent@fashiondistrict.org](mailto:kent@fashiondistrict.org)> wrote:

Lan,

Great,

Thanks!!

Kent Smith,  
Executive Director  
LA Fashion District BID  
110 E. 9th Street, Ste. A-1175  
Los Angeles, CA 90079  
[213.488.1153](tel:213.488.1153) Ex. 712  
[kent@fashiondistrict.org](mailto:kent@fashiondistrict.org)

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**From:** Lan Nguyen [mailto:[lan.nguyen@lacity.org](mailto:lan.nguyen@lacity.org)]

**Sent:** Wednesday, May 27, 2015 3:14 PM

**To:** Julie Amaya; Kent Smith

**Cc:** Pauline Chan

**Subject:** Re: Update, BID agreement for your consideration- Broadway Dress Rehearsal

Kent – As always you were are thorough and supportive. Let me get to this and wait for the other parties and you will have the draft with your proposed changes below ready for execution June 23rd. Thank you.

Lan [626-712-3295](tel:626-712-3295)

On May 27, 2015, at 2:23 PM, Julie Amaya <[julie.amaya@lacity.org](mailto:julie.amaya@lacity.org)> wrote:

Hi Lan

Please see message from Kent.

Thanks!

----- Forwarded message -----

From: **Kent Smith** <[kent@fashiondistrict.org](mailto:kent@fashiondistrict.org)>

Date: Wed, May 27, 2015 at 2:19 PM

Subject: RE: Update, BID agreement for your consideration- Broadway Dress Rehearsal

To: Julie Amaya <[julie.amaya@lacity.org](mailto:julie.amaya@lacity.org)>, "Blair Besten" ([blair@hdlbid.com](mailto:blair@hdlbid.com))" <[blair@hdlbid.com](mailto:blair@hdlbid.com)>, Suzanne Holley <[sholley@downtownla.com](mailto:sholley@downtownla.com)>

Cc: Pauline Chan <[pauline.chan@lacity.org](mailto:pauline.chan@lacity.org)>, Rena Leddy <[rena@fashiondistrict.org](mailto:rena@fashiondistrict.org)>, Elmer Pacheco <[elmer@fashiondistrict.org](mailto:elmer@fashiondistrict.org)>, Randall Tampa <[rtampa@fashiondistrict.org](mailto:rtampa@fashiondistrict.org)>, Jackie Sanchez <[jackie@fashiondistrict.org](mailto:jackie@fashiondistrict.org)>, Jose Gonzalez <[jose@fashiondistrict.org](mailto:jose@fashiondistrict.org)>

Julie,

We are prepared to execute the contract for the Broadway Dress rehearsal as written. Please note our correct address below which should replace the address you have on Page 2 of the contract.

However before we sign the contract there should be a formal inspection of the planters and surface area with all the deficiencies noted and addressed. We are assuming the warranty period of the original installation is now over.

Our cursory inspection of the installation notes the following deficiencies:

1. Damaged planters and bollards
2. Insufficient soil in some planters
3. Missing plants in some planters
4. Missing drainage spout covers in some planters
5. Street surface uneven with loose gravel present
6. Drainage problems as a result of #5 above.
7. The number of chairs, tables and umbrellas needs to be inventoried to ensure none have gone missing.

We would suggest that some of these deficiencies should be corrected before the formal responsibility is taken on by the Fashion District BID. Other deficiencies could be acknowledged in a separate letter to remain in an "as is" condition on takeover. This might be best coordinated with my BID colleagues in Historic Downtown & Downtown Center BIDs so we take the same approach with each deficiency listed above.

Please contact us with some dates for the final inspection.

Thanks

Kent Smith,  
Executive Director  
LA Fashion District BID  
110 E. 9th Street, Ste. A-1175  
Los Angeles, CA 90079  
[213.488.1153](tel:213.488.1153) Ex. 712  
[kent@fashiondistrict.org](mailto:kent@fashiondistrict.org)

**From:** Julie Amaya [mailto:[julie.amaya@lacity.org](mailto:julie.amaya@lacity.org)]

**Sent:** Tuesday, May 26, 2015 8:24 AM

**To:** Kent Smith; 'Blair Besten' ([blair@hdlabid.com](mailto:blair@hdlabid.com)); Suzanne Holley

**Cc:** Pauline Chan

**Subject:** Re: Update, BID agreement for your consideration- Broadway Dress Rehearsal

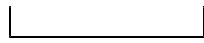
Hi Kent, Blair, Suzanne

This was formerly forwarded on March 13, 2015 and we are agreeable to executing if you are. If you have any changes or comments please let us know by June 15, 2015.

Thank you!

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Julie Amaya

Active Transportation Division | Project Assistant  
Los Angeles Department of Transportation  
Tel.: [213-928-9704](tel:213-928-9704)



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Los Angeles Department of Transportation  
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